

Borough of Carlisle
Historical and Architectural Review Board

Meeting Minutes – January 6, 2026

Members present: Thomas Easterly, Chair (via Zoom); Ed Hazel, Vice Chair; Joshua Dourte; and Jordon Holley

Members not present: Alyssa DeBlasio; Doug Heineman; and Martin Siefering

Staff Members present: Jared Woolston, SCEP Director; Jim Sutter, Senior Planner; Patricia Blair, Borough Secretary

The meeting was called to order at 5:30 p.m.

Reorganization for 2026:

Mr. Hazel nominated Thomas Easterly to serve as Chair. Mr. Easterly accepted. Mr. Dourte nominated Ed Hazel to serve as Vice Chair. Mr. Hazel accepted.

Mr. Easterly was reappointed Chair and Mr. Hazel reappointed Vice Chair on a unanimous voice vote.

Approval of Minutes:

Meeting Minutes – December 1, 2025 Regular Meeting

Mr. Holley moved the December 1, 2025 regular meeting minutes be approved as presented. Mr. Dourte seconded the motion. The motion passed on a unanimous voice vote.

Regular Agenda:

- 1. Consideration of a request for a Certificate of Appropriateness from Rebecca Smith for the property located at 21 North East Street to enclose an existing porch and construct a wooden deck.**

Ms. Smith appeared to represent the application. Upon a question from Mr. Dourte, she confirmed the work had already been completed. It was noted that, despite this, Staff supports the request.

Mr. Easterly moved that the Board recommend Council approve the request for a Certificate of Appropriateness Rebecca Smith for the property located at 21 North East Street to enclose an existing porch and construct a wooden deck. Mr. Holley seconded the motion. The motion passed on a unanimous voice vote.

2. Consideration of a request for a Certificate of Appropriateness from Ned Khan for the property located at 159-161 South Pitt Street to replace and repair existing soffit.

Mr. Woolston noted the applicant had contacted Staff to inform them he is ill and would be unable to attend the meeting. He noted that Staff had conservatively recommended the item be tabled due to this, but that they are also confident that the request meets all applicable requirements. He also noted the applicant's demonstrated willingness to work with Staff on the project.

Mr. Holley moved that the Board recommend Council approve the request for a Certificate of Appropriateness from Ned Khan for the property located at 159-161 South Pitt Street to replace and repair existing soffit. Mr. Dourte seconded the motion. The motion passed on a unanimous voice vote.

There being no further business, the Board adjourned at 5:40 p.m.

Respectfully Submitted,

Jim Sutter, Senior Planner